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CONFIDENTIAL

22 JUN 1964

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Attendance at Clandestine Services Review Course

REFERENCE : Your memorandum for the Director of Training,
dated 18 June 1964

1. In regard to the attendance at the Clandestine Services Review Course, I wholeheartedly agree with your feelings relating to the size and composition of the course. We have attempted to build this course to a point where returnees and other senior officers can be briefed on the latest developments in the Agency with emphasis on the Clandestine Services. We recognize that the speakers currently involved in this course are all senior officers and that their time and efforts are wasted if there is not an adequate audience.

2. The present Clandestine Services Review Course No. 43 is the third presentation for this fiscal year. The original scheduling was approved by the DDP Training Officer. The qualifications and criteria for student participants are stated in the Office of Training Catalog of Courses as being "primarily directed to officers in the Clandestine Services returning from field assignments." The course is also recommended for nominees of Senior Officer Courses outside of the Agency. We have established a minimum of twenty students for this course. As of Friday, 12 June, twenty-one officers were enrolled. When the course began on Monday, 15 June, fifteen students reported. Attached is a list of the officers who were withdrawn and the reasons for their withdrawal. Since the fifteen officers were present, instead of cancelling the course we decided to proceed rather than deprive those present of the training for which they had asked. We have informed the DDP Training Officer of this matter and he has indicated that he will investigate.

3. During Fiscal Year 1965 we have scheduled the same number of courses, spacing them four months apart and holding to the criteria

DOC	3	REV DATE	15-12-81	BY	006199
ORIG COMP	5	OPI	11	TYPE	01
ORIG CLASS	5	PAGES	3	REV CLASS	5
JUST	22	NEXT REV	2011	AUTH	HR 70-2

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for student qualifications as well as the minimum numbers before the course is presented. This has been done with the full cognizance of the DDP Training Officer.

MATTHEW BAIRD
Director of Training

Attachment: As stated above

OTR/OS/HT:SA:nd (23 Jun 64)

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Approved For Release 2001/08/29 : CIA-RDP78-04305A000200030004-2

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